

PreK-12 Notification Service

The PreK-12 Notification Service will be used to deliver school closings and/or delays, early dismissals, and rescheduled activities along with the radio and television stations. The service may also be used to send out non-emergency information such as reminders about special events involving Arcadia Students. Calls will always be identified by the school's phone number. Each family may have up to 4 phone numbers and 4 email addresses. **To add phone numbers and/or email addresses, call 1-800-846-4976 from your primary phone** and follow the prompts. All numbers are purged and new primary numbers are loaded at the beginning of each school year, therefore **additional numbers must be added each year after the beginning of the school year.**

When you receive a call, it is very important that you say "Hello" to activate the recording. The recording should begin after a short pause. If you do not hear the message, you may call the **Parent Hotline at 1-800-846-4976** to replay the message. Please be aware that if a call is placed to a cell phone that greets callers with playback music, the call will generally be displayed as a missed call. If this happens, please call the parent hotline to hear the message. If you are able to disable play back music for calls from the school, it would be very helpful.

Please contact me with questions or concerns at 419-894-6431 ext 105 or email at mckeeg@arcadia.noacsc.org. Please include your primary phone number, your name, and the name(s) of your students.

Thanks

Gregg A McKee
Technology Coordinator
Arcadia Local Schools